



Riverview Club Venue Rentals

790 Christina Dr | St Augustine, FL 32086

904-797-6441 | events@staugshores.net

Wedding Ceremony & Reception Package

Saturday/Sunday 8 AM to 11 PM (*outdoor ceremony/reception must be complete by dusk*)

Rental Information

(10) Hour Rental Day

(10) Hour Events Host Onsite

-Includes use of (5) spaces: Riverview Ballroom, Reflections Ballroom, Sitting Room, Kitchen & Grounds by the Intracoastal.

-Set-up and Break-down of Tables & Chairs

-*Cleaning included.

Equipment & Furnishings

Outdoor Ceremony:

(80) White Outdoor Folding Chairs

Indoor Ceremony or Reception:

(250) Gold Chiavari Ballroom Chairs

(20) Round Tables (seats 6-8 each)

(20) Rectangular Tables (seats 8 each)

(2) Barcarts

To Save The Date

-Review and sign rental agreement

-Place **non-refundable** deposit of 50% of the total balance due

(60) Days Before The Event

-Pay remaining 50% of rental balance.

-Pay \$500 refundable damage deposit

-Submit a copy of certificate of event insurance

-Submit your floorplan to the Events Coordinator

-Submit a list of vendors to the Events Coordinator

Total Rental Costs

\$4,000 Member | \$6,000 Non-Member

Sales tax is 6.5%

**Exclusions: Cleaning does not include the kitchen. Use of the kitchen must be cleaned by the catering company prior to departure.*





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Wedding Ceremony Package

Friday 3 PM to 11 PM

Saturday/Sunday 8 AM to 11 PM (*outdoor ceremony must be complete by dusk*)

Rental Information

(6) Hour Room Rental

(6) Hour Events Host Onsite

-Includes use of (1) space: Riverview Ballroom, Reflections Ballroom, or Grounds by the Intracoastal.

-Set-up and Break-down of Tables & Chairs

-Cleaning included.

Equipment & Furnishings

Outdoor Ceremony:

(80) White Outdoor Folding Chairs

Indoor Ceremony:

(250) Gold Chiavari Ballroom Chairs

(1) Gift Table

(1) Guest Book Table

To Save The Date

-Review and sign rental agreement

-Place **non-refundable** deposit of 50% of the total balance due

(60) Days Before The Event

-Pay remaining 50% of rental balance.

-Pay \$500 refundable damage deposit

-Submit a copy of certificate of event insurance

-Submit your floorplan to the Events Coordinator

-Submit a list of vendors to the Events Coordinator

Total Rental Costs

\$2,000 Member | \$3,000 Non-Member

Sales tax is 6.5%

**Exclusions: This package does not include the use of the kitchen. Only one rental space is permitted.*





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Wedding Reception Package

Friday 3 PM to 11 PM

Saturday/Sunday 8 AM to 11 PM (*available indoor only*)

Rental Information

(8) Hour Room Rental

(8) Hour Events Host Onsite

-Includes use of (2) spaces: Riverview Ballroom **or** Reflections Ballroom and Kitchen

-Set-up and Break-down of Tables & Chairs

-Cleaning included.

Equipment & Furnishings

(250) Gold Chiavari Ballroom Chairs

(20) Round Tables (seats 6-8 each)

(20) Rectangular Tables (seats 8 each)

(2) Barcarts

To Save The Date

-Review and sign rental agreement

-Place **non-refundable** deposit of 50% of the total balance due

(60) Days Before The Event

-Pay remaining 50% of rental balance.

-Pay \$500 refundable damage deposit

-Submit a copy of certificate of event insurance

-Submit your floorplan to the Events Coordinator

-Submit a list of vendors to the Events Coordinator

Total Rental Costs

\$2,500 Member | \$3,500 Non-Member

Sales tax is 6.5%

**Exclusions: Grounds, pavilion, and outdoor space are not an option for this package.*





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Waterfront Wedding Ceremony Package

Friday 3 PM to dusk

Saturday/Sunday 8 AM to dusk

Rental Information

(6) Hour Room Rental

(6) Hour Events Host Onsite

-Includes use of (1) space: Grounds by the Intracoastal

-Set-up and Break-down of Chairs

Equipment & Furnishings

(80) White Outdoor Folding Chairs

To Save The Date

-Review and sign rental agreement

-Place **non-refundable** deposit of 50% of the total balance due

(60) Days Before The Event

-Pay remaining 50% of rental balance.

-Pay \$500 refundable damage deposit

-Submit a copy of certificate of event insurance

-Submit your floorplan to the Events Coordinator

-Submit a list of vendors to the Events Coordinator

Total Rental Costs

\$1,000 Member | \$2,000 Non-Member

Sales tax is 6.5%

**Exclusions: other buildings are not included in this package. Clubhouse restroom access is included. In the event of inclement weather, management will make every effort to accommodate guests in another space if available.*





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Elopement Ceremony Package

Friday 3 PM to 11 PM (indoor) or 8 AM to dusk (outdoor)

Saturday/Sunday 8 AM to 11 PM (indoor) or 8 AM to dusk (outdoor)

Rental Information

(4) Hour Room Rental

(4) Hour Events Host Onsite

-Includes use of (1) space: Grounds by the Intracoastal **or** Reflections Ballroom

-Set-up and Break-down of Chairs

-Cleaning included

Equipment & Furnishings

(30) White Outdoor Folding Chairs (outdoor)

(30) Chiavari Gold Chairs (indoor)

To Save The Date

-Review and sign rental agreement

-Place **non-refundable** deposit of 50% of the total balance due

(60) Days Before The Event

-Pay remaining 50% of rental balance.

-Pay \$500 refundable damage deposit

-Submit a copy of certificate of event insurance

-Submit your floorplan (if applicable) to the Events Coordinator

-Submit a list of vendors to the Events Coordinator

Total Rental Costs

\$800 Member | \$1,200 Non-Member

Sales tax is 6.5%

Add On: additional seating at \$5 per chair

**Exclusions: other amenities and rooms not included. Access to clubhouse restrooms is included with an outdoor ceremony.*

