

ST AUGUSTINE SHORES SERVICE CORPORATION BOARD MEETING

NOVEMBER 12, 2015

The St. Augustine Shores Service Corporation's Board of Directors meeting was called to order by Vice President Jerry Zinn at 7:00 P.M. Present: Treasurer Claire Lorbeer, Director James O'Such, Secretary Rachel Diamond, Director Sue Chitwood via telephone. Excused Absences: President James Priester, Director Winston Burrell. Quorum Established

The Invocation was given by General Manager Smith followed by the Pledge of Allegiance.

Approval of the Minutes – October 8, 2015.

Motion:

Treasurer Lorbeer made a motion to accept the minutes as presented. Seconded By Director O'Such. Unanimous. The motion carried.

Treasurers Report – Read by Treasurer Lorbeer accepted for audit.

General Manager Smith explained the decrease in operating cash and the increase in the reserve funds.

Board Discussion.

Managers' Report - Joseph H. Smith III

Old Business:

Storm Water Drainage System Update

General Manager Smith informed the Board that the dredging project East of Valverde Lane and the peninsula work South of Viscaya Blvd. are scheduled to commence mid-December. The level of the water table has caused the delay.

Progress on Board Goals

Curb Appeal – Current projects include rye seeding the medians, installation of fresh mulch around the RVF landscape, and pine straw for all flower beds, entrances, and medians. The directional drill project for the irrigation well at 506 Shores Blvd was moved out to the week of November 16.

Safety/Security – Smith presented a quote from Village Key for a new card access system for the RVF Pool, the Pier, and the Boat/RV Storage Facility. He presented the details. Total cost \$9090.00. We will solicit more bids for the project.

Operations – Dreux Isaac Reserve Study Update scheduled for November 17, 2015.

Action Status List Update

Secretary Diamond provided the details for an updated color coded list.

Committee Reports

ACC – Vice President Jerry Zinn.

The ACC sent a variance request to the Board. Kelley 125 Deltona Blvd. requests a variance for a fence installation. They would like to install the fence in front of the only door that accesses the rear of the property from the house which is located 5 feet forward of the rear of the house.

Board Discussion

Motion:

Secretary Diamond made a motion to grant the variance. Seconded by Director O'Such. Unanimous. The Motion carried.

The ACC Committee held one meeting in the month of October.

21 Applications approved. 1 variance request sent to the Board.

2 retaining walls

1 driveway extension

7 fences

1 new home

2 pool enclosures

4 pool repairs

4 sheds

Total YTD 130

Board Discussion

Riverview Building and Grounds – Secretary Diamond reported that the walk –in freezer and a cabinet had been removed from the kitchen to create more storage space.

She discussed the need for a non – profit rental rate equivalent to the resident rental rate.

She presented a new rate schedule for the activities at the Riverview Facility.

Board Discussion.

Motion:

Director O'Such made a motion to establish a third rate classification for non-profits and that the cost be between the resident rate and the non-resident rate based on the room rented. Seconded by Secretary Diamond. Unanimous. The motion carried.

Vice President Zinn informed the Board that the Recreational and Social Organization has offered to meet and detail duties that need to be covered for all activities. They would like to offer this information to assure that the new rates cover any costs associated with the different activities.

Board Discussion

General Manager Smith presented some collection issues

Two Payment Plans 250 Rosario Street – They propose to pay \$100.00 per month for 7 months and to pay the balance in April.

Motion:

Director O'Such made a motion to approve the payment plan for 250 Rosario Street. Seconded by Secretary Diamond. Unanimous. The motion carried.

101 San Remo Road – They propose to pay \$1029.00 a month for 5 months and to pay the balance in March.

Motion:

Treasurer Lorbeer made a motion to approve the payment plan for 101 San Remo Road. Seconded by Vice President Zinn. Unanimous. The motion carried.

We need a motion to authorize the attorney to proceed with collections for 270 Costado Street, 215 Deltona Blvd., 156 Cacique Drive, and 136 Fonseca Drive.

Motion:

Treasurer Lorbeer made a motion to move these four properties forward with collections. Seconded by Secretary Diamond. Unanimous. The motion carried.

Boat/RV Storage Compound – Vice President Zinn commented on the goals of the committee. He informed the Board that we have engaged an engineer with Mathews Design Group to address the drainage issue. He discussed the benefit of a card access system.

New Business

Deed Restriction Report.

The Deed Restriction Report was summarized.

Directors Comments

Director O'Such commented on changing the fence policy.

Members Comments

John Grexa commented on the Recreational and Social Organization. He commented on the deficit of the RVF pool. He feels we should add .75 cents a month to the maintenance fee so the pool can be open to all residents.

There was discussion on Deed Restriction Violations.

Meeting Adjourned.

President

Secretary