

ST AUGUSTINE SHORES SERVICE CORPORATION BOARD MEETING

JUNE 11, 2015

The St. Augustine Shores Service Corporation's Board of Directors meeting was called to order by President James Priester at 7:00 P.M. Present: Vice President Jerry Zinn, Treasurer Claire Lorbeer, Secretary Rachel Diamond, Director Winston Burrell, Director James O'Such. Excused Absence Director Sue Chitwood. Quorum Established

The Invocation was given by the General Manager followed by the Pledge of Allegiance.

Approval of the Minutes – May 14, 2015.

Motion:

Vice President Zinn made a motion to accept the minutes as presented. Seconded By Vice Director Burrell. Unanimous. The motion carried.

Treasurers Report – Read by Treasurer Lorbeer accepted for audit.

General Manager Smith explained the Operations Fund and Reserve Fund Expenditures.

Board Discussion

Payment plan proposal. Safe harbor applies.

Motion: Director Burrell made a motion to accept the payment plan. Seconded by Vice President Zinn. Unanimous. The motion carried.

ACC Report – Jerry Zinn

The ACC Committee had 1 meeting in the month of June.

The ACC Committee approved 24 applications:

8 fences

4 new homes

2 pool enclosures

2 pools

5 sheds

1 sun room

1 screen porch

1 screen room

Total approved YTD 193

Variance Request 799 Gilda Drive to install fence in front of A/C unit.

Motion: President Priester made a motion to grant the fence variance as requested. Seconded by Director O'Such. Unanimous. The motion carried.

Managers' Report - Joseph Smith

Old Business

Status of Pool Bathhouse

General Manager Smith provided a list of open punch out items.

Board Discussion

General Manager Smith informed the Board of the outcome of negotiations with JTN Construction and Maintenance Services regarding their lateness in completing the pool bath house project. They will provide benches and the labor to repair the West side roof line of the storage closet at the pavilion.

Smith informed the Board of upgrades provided by JTN at no cost to the Association.

Credit Card Processing.

Director O'Such requests that we revisit offering credit card processing as an option for the payment of fees.

Board Discussion

General Manager Smith presented information from Core Tran Business Services including flat fee services and a list of applicable rates.

The Board decided to ask Core Tran to attend the next regularly scheduled Board of Directors meeting.

Progress on BOD Goals.

Permit applied for and received to install electrical service for a new irrigation well to water the areas of Shores and Christina not irrigated.

Moving forward with changing the governing documents as far as the By-law change accepted by the membership at the annual meeting.

Payment and collection option changes.

Discussion on distribution of a survey to lessee's of the Boatyard / RV storage facility.

Memorial Bricks Discussion.

Secretary Diamond discussed the necessary steps to move forward with the project.

The Board decided to dedicate the areas North and South of the main entrance canopy to the project.

Preparing to solicit bids.

New Business

Policy on Directors Seated on Multiple Boards.

Director O'Such recommends a policy to forbid Members of the Service Corporations Board of Directors to be seated on other Boards in the Shores Community.

Board Discussion

Director O'Such and General Manager Smith to provide language for the policy.

Upgraded Technology for Board Meetings.

Director O'Such would like to purchase note pads for Board meetings of the Service Corporation and the ACC Committee.

Board Discussion

Motion: Vice President Zinn made a motion to instruct General Manager Smith to prepare a plan for the upgrade that will insure compliance with the Florida Statutes on records retention and membership entitlements. Seconded by Treasurer Lorbeer. Unanimous. The motion carried.

Family Fun Day

Date set for October 10, 2015.

Motion: President Priester made a motion that we hold the Family Fun Day on October 10, 2015. Seconded by Director Burrell. Unanimous. The Motion carried.

Home Office Application.

Johnny Harper 549 Domenico Circle. Agrees to abide by County Ordinance 95-9.

Tabled.

Deed Restriction Report.

General Manager Smith provided a Deed Violation report to each Board Member.

Directors Comments:

Director O’Such commented on a By-Law for term limits for membership on the Service Corporation’s Board of Directors.

Director Lorbeer informed the Management that there are 2 bikes laying on the common property near Crystal Lake.

Director Burrell shared some information on roof replacement scams.

Secretary Diamond requested July 4, 2015 as a free pool day. Supported by the Board.

She shared a promotional flier on the Shores Community.

Vice President Zinn commented on the swale and street parking issue and placing stickers on the windows of vehicles.

Members Comments:

Charley and Evelyn McCann commented on the blue recycle bins distributed throughout the County. They also inquired about the time capsule at the entrance to the Riverview Facility.

Jeremy Duncan commented on the legality of developing policy limiting membership on multiple Boards in the Shores Community

Vice President Zinn moved to adjourn. Seconded by Director Burrell.

Meeting Adjourned.

President

Secretary