

ST AUGUSTINE SHORES SERVICE CORPORATION BOARD MEETING

FEBRUARY 11, 2016

The St. Augustine Shores Service Corporation's Board of Directors meeting was called to order by President James Priester at 7:00 P.M. Present: Vice President Jerry Zinn, Treasurer Claire Lorbeer, Director James O'Such, Director Sue Chitwood, Secretary Rachel Diamond. Excused absence Director Winston Burrell. Quorum Established

The Invocation was given by General Manager Smith followed by the Pledge of Allegiance.

Approval of the Minutes – January 14, 2016

Motion:

Secretary Diamond made a motion to accept the minutes as presented. Seconded By Treasurer Lorbeer. Unanimous. The motion carried.

Treasurers Report – Read by Treasurer Lorbeer accepted for audit.

General Manager Smith presented a payment plan.

Motion:

Vice President Zinn made a motion that we accept the payment plan as presented. Seconded by Secretary Diamond. Unanimous. The motion carried.

Managers' Report - Joseph H. Smith III

Old Business:

Storm Water Drainage System Update

General Manager Smith informed the Board that Yelton Construction is 95% complete with the dredging projects at Tract M Unit 7 and Tract D Unit 3.

Progress on Board Goals

Curb Appeal – Electric service to the new irrigation well at 506 Shores Blvd. scheduled to be hooked up 2/12/16.

The dumpster pad at the RVF is installed.

The damaged sidewalks at the RVF have been repaired.

Safety/Security – General Manger Smith presented a revised bid from Village Key for the key card access system to the office, the pool, the pier, and the storage compound and the license plate camera for the compound as requested by the Board.

The proposal for the entire package is \$17470.

Board Discussion.

There is \$22228 funded for security in the Dreux Isaac Reserve Study scheduled for fiscal period 2015 – 2016.

Motion:

Secretary Diamond made a motion to go forward with the purchase of the access system and the license plate camera. Seconded by Director Chitwood. Unanimous. The Motion Carried.

General Manager Smith informed the Board that the proposed budget for fiscal period 2016 – 2017 is complete and asked that we schedule a workshop for Board input and a date to present to the membership.

We will have a budget workshop on February 18th at 5:30 p.m.

General Manager Smith presented a quote for community message boards provided by B & S Signs as requested by the Board at the January 14th meeting.

Labor, material, manufacture and install 2 - 4 X 8 double faced lighted signs to include a top header, bottom of sign to have a copy change area with four lines of 4” letters, Font of 300 letters for each sign, and locking vandal covers for a price of \$10,400 plus tax. Engineer and Permit included.

Owner also responsible for electric to signs.

Board Discussion.

The Board requests that we get a price for digital signs.

Action Status List Update

Secretary Diamond presented the report summarizing the projects that have been completed and those in progress.

Board Discussion

Committee Reports

ACC Committee – Vice President Zinn

The ACC Committee held one meeting in the month of January. They approved 7 applications.

3 fences

3 new homes

1 deck

Total approved YTD 160.

Vice President Zinn requested that the Board recruit the ACC committee members to help report Deed Violations.

Board Discussion.

Riverview Building and Grounds Committee

Secretary Diamond read a report on the goals and progress of the committee.

She informed the Board that they have engaged a pole walking instructor that will offer discounts to Shores residents.

Motion:

Secretary Diamond made a motion that the Board allow use of the funds received for the Shores Activities Club to pay for night time Zumba and Yoga classes and to pay for the dances. Seconded by Vice President Zinn. The membership inquired about continuing morning yoga class and asked if there would be additional charges to the members with the addition of new classes. Secretary Diamond explained that the morning yoga class would continue and that there would be no additional charges to the members. There was mention of memory classes. There was inquiry about insurance coverage for these classes.

Board Discussion

Unanimous. The motion carried.

RV and Boat Storage Committee

Vice President Zinn reported on the goals and progress of the committee

He discussed the drainage permitting issue and the request to fill low areas with gravel.

General Manager Smith informed the Board that the gate operator at the compound has failed and is being replaced.

The Board was informed that a lessee at the compound has parked 4 trailers in one spot in the D section.

President Priester would like the committee to research adding additional spaces in a different location to house additional vehicles from the homes that are going to be developed on the East side of Unit 7.

New Business

Deed Restriction Report

The report was presented to the Board

Board Discussion

Directors Comments:

Treasurer Lorbeer inquired about ticketing vehicles parked on the sidewalks.

She inquired about a swimming pool or deck on Viscaya Blvd.

Vice President Zinn discussed the Board taking a very aggressive stance on Deed Restriction violations

Membership Comments

The membership commented on the cost of trash pick- up in the Shores.

There was inquiry about the maintenance of vacant lots.

There was compliment on the signs that were recently painted.

There was a request for an Association Law Attorney.

Meeting Adjourned.

President

Secretary