

## ST AUGUSTINE SHORES SERVICE CORPORATION BOARD MEETING

APRIL 9, 2015

The St. Augustine Shores Service Corporation's Board of Directors meeting was called to order by President Jerry Zinn at 7:00 P.M. Present: Director Chance Hines, Vice President Winston Burrell, Treasurer Claire Lorbeer, Director Jim Priester. Absent Secretary Rachel Diamond and Director Sue Chitwood. Quorum Established

The Invocation was given by the General Manager followed by the Pledge of Allegiance.

Approval of the Minutes – March 12, 2015.

### **Motion:**

Vice President Winston Burrell made a motion to accept the minutes as presented. Seconded By Treasurer Claire Lorbeer . Unanimous. The motion carried.

**Treasurers Report** – Read by Treasurer Lorbeer accepted for audit.

General Manager Smith explained the Reserve Fund Expenditures.

Board Discussion

**ACC Report** – Jerry Zinn

The ACC Committee had 1 meeting in the month of March.

There was discussion about window replacement not needing to be permitted by the ACC.

The ACC Committee approved 9 applications:

5 fences

1 Florida room

1 new house

1 screen room

1 shed

Total approved YTD 154

## **Managers' Report - Joseph Smith**

### **Old Business**

#### **Pool Status Relative to Season Start**

General Manager Smith discussed the Pool Marcite Project and explained the pool chemical situation.

#### **Status of Pool Bathhouse**

General Manager Smith explained the progress on the Pool Bathhouse Project and stated that the pool is scheduled to open between April 15 and the end of the month.

Board Discussion

#### **Deltona Major Modification**

President Zinn explained that the County Commission voted against Deltona's bid for a Major Modification to the PUD on the 25 foot front setback.

General Manager Smith explained that he was in contact with St. Johns River Water Management about the Wetland Buffer issue and that they suggested we ask Deltona to make application for an Impact Buffer Permit Determination Request. Contact information was provided to Deltona's representative in attendance.

Board Discussion

#### **Baker Landscaping Contract**

General Manager Smith provided the Board with a copy of the revised Landscaping Contract for approval. An e-mail from Audit Committee Chair Lance Conner was presented in support of the revised contract.

General Manager Smith explained all changes.

Board Discussion

Vice President Burrell recommended that we add language that states negotiations for the Landscaping Contract be started 10 months prior to expiration.

#### **Motion:**

Director Priester made a motion to approve the revised contract with the addition of the 10 month clause. Seconded by Director Hines. Unanimous. The motion carried.

## **New Business**

### **Phillips Fence Variance**

President Zinn addressed Jeffery Phillips and requested an explanation on the variance.

Mr. Phillips explained that he is asking for a 6 foot variance to tie into his neighbors existing fence. This variance would make his fence more aesthetically pleasing.

Board Discussion

#### **Motion:**

Director Hines made a motion that we approve the 6 foot variance presented. Seconded by Director Priester. Unanimous. The motion carried.

### **Annual Meeting Packet Update**

General Manager Smith reported that the Election Committee has met and the audited return envelope processing has commenced. 331 proxies received to date. 513 needed to establish a quorum. Future processing set for April 16, April 27 and April 30.

### **Pier Staining/Playground Mulching**

General Manager Smith reported that these budgeted projects have been completed.

### **Home Office Applications**

232 Bilbao Drive. Office work preparing classes. Will be used for creating curriculum, lesson planning, no excess traffic, no classes. Agreed to abide by County Ordinance 95-9.

#### **Motion:**

Vice President Burrell made a motion to approve the Home Office application for 232 Bilbao Drive. Seconded by Treasurer Lorbeer. Unanimous. The motion carried

172 Fonseca Drive. Merchandise for artwork, T shirts etc. No customers, no marked vehicles, no deliveries at this address. Agreed to abide by County Ordinance 95-9.

#### **Motion:**

Vice President Burrell made a motion to approve the Home Office Application for 232 Bilbao Drive. Seconded by Treasurer Lorbeer. Unanimous. The motion carried.

**Deed Restriction Report.**

General Manager Smith provided a Deed Violation packet to each Board member that includes the initial report of the violations, a printed copy of the entry into the Pride system, a printed copy of the follow up detail from the County Code Enforcement Department and a follow up report on violations reported in the prior month. Smith explained the process.

**Directors Comments:**

Director Priester requested we stop printing out the Deed Restriction Report for the meetings.

Treasurer Lorbeer inquired about the park stop Fakahatchee grass replacement project.

Vice President Burrell commented on motor vehicle trespass.

He informed the Board of plans to meet with Commissioner McClure about bus kiosk grant funding.

Director Hines commended a resident for their effort to remove Gopher Tortoise from the roadway.

**Members Comments:**

Mary Ann Quigley, Conquistador Condominium, inquired about the size of these bus kiosks. She also inquired about sites for these kiosks.

Anthony Pardo, 300 Shores Blvd., inquired about fines for HOA Deed Violations. He is concerned about the fact that handicapped people and Mothers with children have to go out onto the street to get around vehicles parked on the sidewalk.

Kate Pardo explained her efforts and concerns.

Vice President Burrell moved to adjourn. Seconded by Director Hines.

Meeting Adjourned.

---

President

---

Secretary